**Multi-disciplinary team meeting template**

**Actions and decisions:** (refer to Risk Management Plan, what is the best plan of care / what else can be done to support the person now? Have all legal frameworks been explored, are any legal responses needed e.g Court of protection)?

**Assessments required:** (consider what assessments might support the individual and who can do what)

**Presenting needs:**

**Strengths/Abilities:** (of the person and/or existing sources of support)

**The views of the person and/or their representative/advocate:** (if the person who the meeting is about is not in attendance please explain why here. Is the person’s support network involved i.e., family, friends, keyworker or carers, and if not, can they be engaged?)

**Background:** (incl. [trauma informed approaches](#Traumainformedapproaches) that have been taken, what’s been tried with what outcomes)

**Lead team and lead manager:**

**Risks to individual/others:** (make reference to self-neglect and hoarding risk assessment tool)

**Introductions and Apologies:** (is everyone that is needed in attendance? If not have they provided the necessary information. Is there anything at this point that requires escalating in terms of partnership engagement)?

**Date of next meeting:** (if required)