



Shropshire Safeguarding  
Community Partnership

## Shropshire Safeguarding Community Partnership

### Minutes of the Children's Safeguarding & Protection Practice Oversight Group

Wednesday 17th May 2023, 2:15pm – 4:45pm, Via Microsoft Teams

*The Shropshire Safeguarding Community Partnership minutes will take note of discussion, challenge and actions, they will not be a full minutes of the meeting.*

*Please note that meetings will be recorded for the purposes of supporting the minuting of the meeting*

Name	Organisation	Job Title
Tanya Miles (TM)	Shropshire Council	Executive Director for People in Shropshire
Elena Lloyd (EL)	Shropshire Telford & Wrekin Integrated Care Board	Designated Nurse for Safeguarding
Sonya Miller (SM)	Shropshire Council	Assistant Director for Children's Social Care
Teresa Tanner (TT)	Shrewsbury and Telford Hospital Trust	Safeguarding Lead for Children
Tamsin Waterhouse (TW)	Shropshire Council	Principle Social Worker, Adult Social Care
Emma Harding (EH)	Shropshire Council	Safeguarding Officer, Education Improvement Service
Tracy Ryan (TR)	West Mercia Police	Chief Inspector SNT/PSH
Sharon Conlon (SC)	Midlands Partnership NHS Foundation Trust	Safeguarding Lead for Children
Claire Hughes (CH)	Shropshire Community Health Trust	Nurse Specialist for Safeguarding Children
Melissa Evison (ME)	Youth Justice Service	Interim Team Manager
George Branch (GB)	The Probation Service	Head of Service
David Shaw (DS)	Shropshire Council	Assistant Director for Education and Achievement
Charlotte Percival (CP)	Shropshire Council	Safeguarding Officer, Early Years Team
Christine Kerry (CK)	Shropshire Council	Team Manager, Education Access Service
Anne-Marie Speke (AS)	Shropshire Council	Operational Lead, Public Health
Marc Millward (MW)	Shropshire Fire & Rescue Service	Area Manager
Sue Carroll (SC)	Shropshire Council	Early Years Improvement Advisor
Siobhan Hughes (SH)	Shropshire Council	Service Manager, Early Years
Sue Green (SG)	YSS	Operations Manager



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## Shropshire Safeguarding Community Partnership Business Unit

Lisa Charles (LC)	SSCP Development Officer
Corinne Chidley (CC)	SSCP Learning & Development Co-Ordinator
Ben Leach (BL)	Business Unit Administrator

### Not in Attendance

Jo Kelly (JK)	Shropshire Council	Virtual Head Teacher
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Item	
1.	<p><b>Welcome &amp; Introductions</b></p> <p><u>Apologies</u> Sonya Jones – We are With You Zoe Price – Shropshire Domestic Abuse Service Fran Davies – Education Improvement Service</p> <p><u>Attendance report by exception</u> This was not covered as this was the first meeting of this group.</p> <p><u>Conflict of Interests</u> No conflicts of interest were declared by partners.</p> <p><u>Confidentiality Statement</u> All partners committed to the confidentiality statement.</p>
2.	<p><b>Terms of Reference</b> (including membership)</p> <p>GB requested that the Terms of Reference read that the Head of Probation would attend meetings and that the Deputy Head of Probation would deputise.</p> <p>DS suggested that there was more work to be done on the membership in terms of covering a range of colleagues and offered to link in with the Business Unit . DS requested that colleagues from Primary and Secondary schools be included in the membership.</p> <p><b>Action: DS to link with LC to discuss Primary and Secondary school colleagues being included in the membership list.</b></p> <p><b>Action: The Business Unit to ensure that agencies are included with the roles in the membership list in the Terms of Reference.</b></p> <p><b>Decision: The Children’s Safeguarding and Protection Practice Oversight Group agreed the Terms of Reference.</b></p>
3.	<p><b>Relevant Actions from previous Neglect Group meeting</b></p> <p><b>Action: Partners to respond to the ongoing actions on the tracker within seven days.</b></p>



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4.	<p><b>Update from Strategic Governing Group</b></p> <p>TM gave an update from the Strategic Governing Group and on how the summit meeting went on the 16<sup>th</sup> of May 2023. TM informed the group that there will be a virtual follow up meeting in four weeks' time and an in person follow up in eight weeks.</p>
5.	<p><b>Strategic Action Plan Review</b></p> <p><u>Develop our success statements</u></p> <p>TM asked for input from Partners for the success statements for the group and the following were agreed:</p> <ul style="list-style-type: none"><li>• Reduction in the number of Under 5's referred due to significant harm.</li><li>• More information shared, more frequently.</li><li>• Evidence of more prevention activity, (working with families)</li><li>• Ensure learning is embedded and there is a reduction in repeated points of learning.</li><li>• Reduction in number of Rapid Reviews?</li><li>• Voice of the child influencing outcomes</li></ul> <p>EH highlighted the need for partners to be more specific around how they take action on the ongoing pieces of learning that are consistently repeated in case reviews. TM agreed and said that the sharing and understanding of learning briefings was a challenge which had been discussed at the Children's Safeguarding Summit. TW suggested that the outcome should be that the repeated themes are no longer present. TM added that a key measure should be the reduction in Rapid Reviews but SM was concerned about using this measure as a Rapid Review is a statutory requirement to highlight when things have gone wrong and is an opportunity to learn from mistakes. SM added that if reducing the number of Rapid Reviews is a target, then agencies may consider not referring which would be a significant risk.</p> <p><u>Consideration of actions to add to the Strategic Action Plan throughout the meeting</u></p>
6.	<p><b>Children's Statutory Case Review Group Update</b></p> <p>LC gave a full update for the benefit of the Group.</p> <p>TM emphasised the importance in closing down the oldest case reviews and asked why partners have not been able to implement the actions from the G Children review. CC explained that the action for the G Children is about the animation which is being developed which is expected to be finished by the end of the week commencing the 22<sup>nd</sup> of May 2023.</p> <p>EH asked about how the learning briefings and publications are being communicated as she wanted to ensure that she was using the most up to date materials. LC explained that learning briefings were being sent out to the previous SSCP Networks lists which included all partners that sat as part of the adult and children safeguarding networks and community safety. Learning briefings are also hosted on the SSCP website. LC acknowledged the lists may not be up to date and would therefore work with BL and the Business Unit to bring the mailing list up to date.</p>



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**Action: LC and BL to work with the Business Unit to complete and up to date mailing communication list.**

EH asked if there was an ability for partners to be informed when an update had been made to the website and BL agreed to investigate whether this was possible. CC added that information was being sent out through the Early Help newsletter and trainers were still receiving regular updates through Training Pool.

**Action: BL to investigate whether it is possible for partners to receive updates when new documents are uploaded to the website.**

CC gave an update on providing multi-agency themed learning events, held online to help embed learning around themes and trends from audits and case reviews. TM highlighted the discussion from the Children's Safeguarding Summit about disseminating key messages from learning reviews and bringing the work force into a virtual space or physical room to go through the threshold document. SM said that there were bite sized learning resources available to agencies and that there was an opportunity at the end of rapid reviews for the report writer to reflect on who the targeted audience is.

**Action: CC to instigate a programme of learning events for the Partnership.**

7.

## **MACFAs**

### Overview report of MACFA learning

LC went through the Multi-agency Case File Audit update prepared by Lizzie Griffiths and the results from those audits.



07 Agenda Item 7 -  
MACFA Summary rep

TM asked which partner was looking into improving the lack of information sharing with GP's and SC said that Ella Baines was looking into this action.

SM spoke about the first Child Exploitation multi-agency case file audit and how the second audit demonstrated progress and therefore suggested carrying out an audit into significant and serious harm with children under the age of five and then another in six months' time to evidence if there has been any progress. TM agreed that the top priority for the Partnership at this time was preventing harm to children under the age of five.

SC asked whether the themes of the audits can be intelligence led to ensure they will prevent harm to children living in Shropshire. SM suggested on that basis to theme the first audit around large sibling groups that include children under the age of five as this will give a broader reflection of what is happening with those families. SC highlighted that previous audits have not always included all family members and SM explained that knowing the parent's situation was an area which needed to be explored further. EH agreed with the audit focusing on the whole family, especially when there are older siblings which can address recurrent issues around complex families.

EH suggested an audit into online harm but was unsure whether this was coming through the front door but based on conversations with schools does seem to be an emerging concern.

**Action: SM to investigate whether concerns around online harm are coming to Children's Services or whether this is being dealt with within schools.**



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**Action: Business Unit to schedule a Multi-agency Case File Audit around children aged 0-5's suffering from significant harm who belong to large sibling groups.**

Consideration of theme for next MACFA

- Children who have disabilities who do not have a voice.
- Online Harm
- A data driven audit into the increased demand coming through to the Disabled Children's Team
- How children are accessing support for drug and alcohol abuse when they are experiencing exploitation

8. **Children's Core Dataset**

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LC went through the quarter four data and gave an explanation on the data to partners.

SM raised a concern about the use of wording in dataset, specifically "worse" and "better" as interpreting the data from any agency would be more complicated than these titles and suggested stripping a significant amount of the data out as it was not relevant to the Partnership. LC explained that this is why the context section of the dataset where agencies provide the narrative behind the data was so important.

LC asked whether it was helpful to have a dashboard similar to the one being shared at the meeting and TM said that the feedback from the Strategic Governing Group was that there was too much data and it would need to be simplified.

**Action: LC to check whether the comments from the Strategic Planning Day have been incorporated into the dataset.**

Task & Finish Groups

**Action: LC to arrange a Task & Finish Group to look at the Children's dataset in closer detail, involving Liam Laughton (from BeeU), SM, DS and TT and to report back at the next meeting of the group.**

**Action: CH to speak to the Head of Safeguarding at Shropshire Community Health Trust to arrange for a representative from the Trust to be involved with the Children's Dataset task and finish group.**

9. **Early Help Report Summary and Action Plan**

SH went through the report summary for the benefit of Partners.



09 Agenda Item 9 -  
Shropshire Early Hel

SM informed partners that Children's Services are committed to an Early Help single point of entry front door by the 1<sup>st</sup> of September and asked that partners are part of the conversation to develop this service. The service needs to be running by September before the beginning of the school year. TM added that September is the delivery date and not the target date.



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	<p><b>Action: The Children’s Safeguarding and Protection Practice Oversight Group will discuss the Early Help single point of entry at the next meeting.</b></p>
10.	<p><b>Risk Register</b></p> <p>LC went through the outstanding risks which have been recognised by the Strategic Governing Group.</p> <p>TM asked about the survey and whether it was a live one around neglect and LC was not sure what the survey was and would find out. CH suggested it was the action on the action plan for all agencies to provide feedback from frontline staff around use of the neglect screening tool.</p> <p><b>Action: All partners to confirm at the next meeting that their agencies have completed the feedback from frontline staff using the neglect screening tool survey.</b></p> <p>EH raised the potential risk of the lack of multi-agency training and TM suggested discussing this risk during the next agenda item.</p>
11.	<p><b>Training Oversight</b></p> <p><u>Multi-Agency Training</u></p> <p>CC provided a multi-agency Learning and Development update for the group.</p> <p>EH raised her concerns on the implication of the Partnership no longer providing a Learning &amp; Development program and although the Early Help provision is still available this situation will have a significant impact within Education. Education colleagues will need to investigate what needs to be delivered as part of the signposted safeguarding lead training. EH said it was positive that the learning briefings will still be produced, but it was also about how the learning is consistently delivered across agencies. TM asked if ensuring consistent delivery would still be part of CC’s role and CC explained that it would be for Raising Awareness and Domestic Abuse as part of the packages that CC writes, however she won’t be able to support the designated safeguarding leads training. AS asked how the Partnership will assure themselves on the quality of the training delivery and highlighted the value of multi-agency training and bringing agencies together in shared conversations. CC explained that quality assurance of the training pool was still part of her role and that training, whilst still bite sized, will still have breakout rooms to facilitate multi-agency conversations during learning events.</p> <p>CC added she will be leading on the Multi-Agency Case File Audits for the Business Unit and is currently reviewing the processes and timescales. CC is also looking into ways to streamline the information gathering process for agencies and went through the provisional schedule document with the group. TM acknowledged the focus areas and the themes which have come out of the case reviews discussed at the Children’s Safeguarding Summit and SM added that professional curiosity was another theme which needs to be looked at in closer detail.</p> <p><u>Graded Care Profile 2</u></p> <p>TM highlighted that this is an essential training program which needs to continue but SC pointed out that this training program has been in the system for a long time and the issue of finding trainers has never progressed. CC said that it is a complicated training program and asked whether it needed a refresh or was there another program which was simpler for staff to engage with. CH agreed with SC but SM asked what the alternative</p>



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	<p>evidence-based training was available and with the current concerns with children under the age of five SM was concerned about not having the program in place.</p> <p>SM proposed moving the provision of Graded Care Profile 2 out of the Business Unit and into Early Help and making it part of the delivery model for children under the age of five offer. SH agreed with SM and that the training would be best placed with Early Help and asked for support from Public Health. AS confirmed that Public Health could support the program and will work with SH and SM to see how it can be implemented.</p> <p><b>Action: SM, SH and AS to discuss moving Graded Care Profile 2 training into Early Help and to report back at the next meeting of the group.</b></p>
12.	<p><b>Matters to be Raised to Strategic Governing Group</b></p> <ul style="list-style-type: none"> <li>• That a Task &amp; Finish Group will be organised to look at the Children’s Dataset.</li> <li>• The Group have committed to overseeing the actions from the Children’s Safeguarding Summit that took place on the 16<sup>th</sup> of May.</li> <li>• The Group agreed that the first Multi-Agency Case File Audit will be focused on children under the age of five in large sibling groups.</li> <li>• SM offered for the Graded Care Profile 2 training to be run by Early Help with support from Public Health.</li> <li>• The Group has raised questions around Multi-Agency training and the risk to the system.</li> </ul>
13.	<p><b>What was discussed today that makes a difference to people’s lives</b></p> <ul style="list-style-type: none"> <li>• That the group have made some links and moved work forward at pace</li> <li>• The review that SH has completed around Early Help and reducing the waiting times for families to be able to access services going forward.</li> <li>• The wide range of subjects which have been discussed and the contacts between Education Services and the Partnership.</li> </ul>
14.	<p><b>Any Other Business</b></p> <p>No other business was declared by Partners.</p>
	<p><b>Next Meeting</b> <b>Agenda items:</b></p> <p><b>Date of meeting:</b> Friday the 21<sup>st</sup> of July – 2:00pm</p>